**Erasmus+ learning programme provided by an invited expert**

# Information about the activity

|  |  |
| --- | --- |
| Field | Adult education |
| Activity type: | Invited experts |
| Mode: | Physical |
| Start date: | [DD/MM/YYYY] |
| End date: | [DD/MM/YYYY] |

## Information about the invited expert

|  |  |
| --- | --- |
| Full name: |  |
| Address: | [Full address, including country, city and post code] |
| Email: |  |
| Phone number(s): |  |
| Qualifications: | [Describe the invited person’s expertise in terms of their academic qualifications, work experience and other relevant information that qualifies them to fulfil the agreed programme of the visit] |

## Hosting organisation

|  |  |
| --- | --- |
| Organisation name: | [Full legal name of the hosting organisation] |
| Address: | [Full address, including country, city and post code] |

# Timetable

|  |  |
| --- | --- |
| **Timing** | **Activity/Session** |
| [e.g. Day 1 – 9:00] | [e.g. ‘Introduction’] |
|  |  |
|  |  |
|  |  |
|  |  |

# Methodology and objectives

The learning programme provided by the invited expert has been performed in the following way:

|  |  |
| --- | --- |
| Methodology: | [Describe how will the learning be organised; what activities, methods and approaches have been applied by the invited expert] |
| Objectives: | [Describe what the objectives of the activity were. For example, what were the staff from the hosting organisation expected to learn, which practices of the hosting organisation are expected to improve, etc.] |

# Signatures

The signatories confirm that the activity has been implemented as described in this document.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Invited expert** | |  | **For hosting organisation** | |
| Full name: |  |  | Full name: |  |
| Date and place: |  |  | Position: |  |
| Signature: |  |  | Date and place: |  |
|  |  |  | Signature: |  |